

User responsibilities

When you are granted access to use NCAR resources, you accept the responsibilities listed below.

- You will use these computer and information systems in an ethical and legal manner.
- You agree not to duplicate or use copyrighted or proprietary software without proper authorization.
- You may not use NCAR computer and information systems in any manner for any business, professional, or other activity that is unrelated to the purpose of your allocation or terms of employment except as otherwise stated in [Access to and Use of Information Systems and Technology Infrastructure](#) (staff login required).
- You are required to acknowledge the use of NCAR resources, including the CMIP Analysis Platform and Research Data Archive, in any resulting publications, in a manner consistent with the [examples provided here](#).
- You are responsible for protecting your personal identification number, authentication token, and/or passwords.
- You may not share your account privileges with anyone or knowingly permit any unauthorized access to a computer, computer privileges, systems, networks, or programs. The accounts of those involved will be disabled if sharing is detected.
- While NCAR storage systems are highly reliable, you are responsible for backing up critical data to protect it against loss or corruption. You also are responsible for understanding the usage and data retention policies for the file system and data archive resources used.
- You agree to report potential security breaches as soon as possible by calling the Research Computing Help Desk at 303-497-2400.
- You are responsible for ensuring that NCAR has your current contact information, including your phone number, email address, and mailing address. If your name, phone number, email address, or other information changes, notify CISL through support@ucar.edu. If CISL personnel can't reach you when they need to – about a problem caused by a job you are running, for example – the job may be killed and you will be locked out of the system.
- When your project ends or you are no longer using NCAR systems, you are responsible for returning your authentication token [as described here](#). A fee is charged for lost or unreturned tokens.
- Project leads (including instructors associated with classroom allocations) are responsible for ensuring that users on their projects are aware of these responsibilities and for ensuring that authentication tokens are returned when users complete their work or students finish their classes. Project leads are responsible for any token replacement fees.

Please contact the [NCAR Research Computing help desk](#) if you have questions.

